
NEW PROVIDER

RECRUITMENT PROGRAM

We understand how important it is for you to have access to the providers you've built relationships with. That's why we've created the provider referral program where you can invite your provider to join our network. If your provider is interested, and meets our participation requirements, you'll be able to continue to receive care from him or her once he or she becomes a network provider.

SEVERAL ENROLLMENT OPTIONS MAKE IT SIMPLE

The online *Join Our Network* form is quick and easy to complete. Simply ask your provider to visit our Web site at www.greatwesthealthcare.com/providers and click *Join Our Network*. The form asks the provider to fill in some general information, such as:

1. Type of Plan. The provider can choose PPO, POS, Open Access or HMO/ONE+¹. He or she can select all or any combination.
2. Name
3. Specialty (e.g., Internist)
4. Hospital affiliation(s); include all that would apply
5. Mailing address
6. Telephone number
7. E-mail address
8. Office manager's name

If your provider doesn't have Internet access, he or she can complete the provider referral form by calling our Provider Relations number at (888) 663-8081.

Since the online referral form was created for non-network providers, no username or password is required. The form is transmitted via a secure connection.

You also can contact your plan administrator or H.R. department for a copy of this form.

WHEN WE RECEIVE THE FORM

Our credentialing and assessment process applies to all prospective network providers. When we receive a completed referral form, it doesn't mean the provider has been accepted, so you'll need to ask your provider to check his or her network status by calling our Provider Relations number at (888) 663-8081. Your provider will keep track of this, so check with him or her for a status update.

SEEING YOUR PROVIDER

Before making an appointment, be sure to call Great-West HealthcareSM to confirm your provider's effective date. If your provider isn't active in the network at the time of your appointment, your visit will be considered "out-of-network," resulting in higher out-of-pocket costs.

¹ In Oregon & Washington, Great-West Healthcare is licensed as a Health Care Service Contractor (HCSC).

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